

## **The role that our Directors/Trustees fulfil.**

The Tramway Museum Society (the Society) was formed in 1955, and for more than 60 years has successfully developed, run, and managed the National Tramway Museum, known as Crich Tramway Village, on its premises near Matlock. The Society is a registered charity and company limited by guarantee.

The members of the Board of Directors (the Board) act as directors under Company law and trustees under Charity law. Nine members of the Board are members of The Society and are elected by the Society members (member Directors). Up to three further members are not members of the Society (non- member Directors) and are appointed by the member Directors. All members of the Board, however elected, carry the same responsibility as each other.

The Museum operates heritage electric tramcars over one mile of standard gauge track to provide our visitors with an authentic tramway experience and an exciting, educational day out.

### **Purpose of the Role:**

**All Directors/Trustees support and give strategic direction to the Society as a whole.**

Specifically:

- To ensure that the Society complies with its governing document, policies, charity law, company law and all relevant legislation and regulations including health and safety
- To ensure that the Society pursues its objects as defined by the governing document
- To ensure that the Society uses its resources effectively in pursuance of its objectives
- To contribute actively to the work of the Board, and to support the decisions made by the Board as a whole, whether they be unanimous or made by majority vote
- To safeguard the good name and reputation of the Society and behave in a professional manner, maintaining confidentiality on issues discussed.
- To support those designated as responsible in the efficient and effective management and administration of the Society and its Museum.
- To take into consideration the views of members of The Society whilst always ensuring that appropriate decisions are taken to ensure the integrity and financial sustainability of the Society.
- To ensure proper, prudent, investment of the Society's funds and the appropriate management and maintenance of the Society's property.
- To ensure that any fundraising activity carried out by, or on behalf of the Society is properly undertaken, and that all funds collected are properly accounted for in accordance with their stated purpose.

**The people that we are looking for have:**

- A strong personal commitment to the Society, its aims, and the Museum
- A high level of personal credibility and integrity
- Demonstrate skills, knowledge and/or experience that are relevant to and positively benefit the Society
- Excellent communication skills
- A pragmatic approach to decision making with the flexibility to respond to changing circumstances
- A commitment to Museums and Heritage and the principles of good practice within those environments.
- The ability to think creatively in an innovative manner, particularly with regard to commercial opportunities.
- Strong and practical problem- solving skills.

**Our people also:**

- Share specialist expertise and/or knowledge of those aspects of the Society's activities for which they have particular skills and experience.
- Suggest and recommend actions based upon their specialist expertise, experience and/or knowledge.
- Assist with the Identification of new initiatives that could be beneficial to the Society's activities and/or financial outcomes.
- Support the decision making process of the Board.